

CROWN GROUP AUSTRALIAN

BAD MIN TON

OPEN 2018



8-13 MAY 2018
 QUAYCENTRE AT SYDNEY OLYMPIC PARK
australianbadmintonopen.com.au

JOIN THE TEAM - VOLUNTEER INFORMATION

The Crown Group Australian Badminton Open 2018 is an HSBC BWF World Tour Super 300 event and is a major badminton event held in Sydney, Australia. The event will be held from Tuesday 8th – Sunday 13th May 2018 at Quaycentre, Sydney Olympic Park. Volunteers play an important part to our success every year - the event is now inviting volunteer registrations!

Volunteering offers a great deal of satisfaction and reward from making a difference to people in the community. You can also learn new skills and gain valuable experience in a wide range of areas that may or may not be related to your paid work. It is also a great way to meet new people who share similar interests. There are various opportunities for people of all ages and abilities.

The event is seeking volunteers across the following categories:

Roles	Responsibilities	Shifts Available
Line Judge	Assist umpires and responsible for line calls associated with the assigned position on court.	Tuesday 8 May (mandatory) Wednesday 9 May (mandatory) Thursday 10 May (mandatory) Friday 11 May Saturday 12 May Sunday 13 May
Match Control	Assist with event scheduling, results, shuttle control, player assembly, announcing, and coordinate the event to meet Referee requirements.	Tuesday 8 May Wednesday 9 May Thursday 10 May Friday 11 May Saturday 12 May Sunday 13 May
Field of Play	Ensure all equipment, signages and floor mats in the field of play area are maintained in proper order; Ensure each court mat is cleaned and dry before the start of a new match.	Tuesday 8 May (mandatory) Wednesday 9 May (mandatory) Thursday 10 May (mandatory) Friday 11 May Saturday 12 May Sunday 13 May
Back of House	Ensure all back-of-house equipment and play area are maintained in proper order and cleanliness and assist with on-time player assembly.	Tuesday 8 May (mandatory) Wednesday 9 May (mandatory)

		Thursday 10 May (mandatory) Friday 11 May Saturday 12 May Sunday 13 May
Spectator Services	Control various access points within venue; Assist with general queries from public and event participants; Usher spectators to their seats.	Tuesday 8 May Wednesday 9 May Thursday 10 May Friday 11 May Saturday 12 May Sunday 13 May
Event Presentation	Assist with event announcements, photography, social media, and general organisational duties during the week; Manage trophy and prizes in presentation area on finals day.	Tuesday 8 May Wednesday 9 May Thursday 10 May Friday 11 May Saturday 12 May Sunday 13 May
Mixed Zone	Ensure flow of players and media movement through to the mixed zone.	Tuesday 8 May Wednesday 9 May Thursday 10 May Friday 11 May Saturday 12 May Sunday 13 May
Bump In & Out	Assist with setting up the courts, signages and any general work outside of competition times. May include rearrangements following each session. (physical labour involved, must therefore be familiar with appropriate lifting and carrying techniques).	Friday 4 May Saturday 5 May Sunday 6 May Monday 7 May Sunday 13 May
Hotel Secretariat	Provide information services to players and officials at the initial stages of their arrival and up to the first day of competition.	Sunday 6 May Monday 7 May Tuesday 8 May
Medical	Provide assistance to Referee in attending to player injuries during a match. Must be a qualified doctor, nurse or physiotherapist.	Tuesday 8 May Wednesday 9 May Thursday 10 May Friday 11 May Saturday 12 May Sunday 13 May

When registering, please indicate which sessions (or specific specific times) each day you are available for. Please also indicate if you speak another fluent language other than English and are willing to assist with interpretation. Preference for positions will be given to people who are the most flexible in the roles and times they can assist. Saturday and Sunday (semi-finals and finals) sessions are typically only available to those who have worked earlier in the event.

We will allocate people to the roles as we feel best based on the information you provide. Shift times will vary according to the role being performed and the final tournament schedule. Line judge and other roles at the venue are based around the tournament schedule. These roles will require people to be on-site around 60 minutes prior to the session start time.

The final times will be confirmed with you closer to the event once the entries and schedule is known. All volunteers will be issued a tournament uniform, and are required wear a pair of flat comfortable black shoes with black socks where possible. When assisting over a meal time, volunteers will be provided with a light meal. There will be an area at the venue where bags can be stored (all care but no responsibility taken). All volunteers will be issued with either a daily or full event accreditation pass dependent upon the number of sessions assisting with. Misuse of the accreditation pass will result in it being confiscated for the remainder of the event.

As a volunteer, you may or may not be able to see all matches in play. Best efforts will be made to move people around roles however this is not always possible. If your aim is to watch the badminton or support specific players, please do not apply to be a volunteer; you are advised to purchase a spectator ticket.

Competition Schedule:

Date	Approximate Times	Matches
Tuesday 8 May	10 am - 9 pm	Qualifying Rounds; Round 32 of XD
Wednesday 9 May	10 am - 9 pm	Round 32
Thursday 10 May	1 pm - 9 pm	Round 16
Friday 11 May	3 pm - 9 pm	Quarter-Finals
Saturday 12 May	1 pm - 7 pm	Semi-Finals
Sunday 13 May	1 pm - 7 pm	Finals

All volunteer applications will be considered. The organisers reserve the right to select the best suited people for the roles required. An application does not guarantee a position.

Tournament Website: <http://australianbadmintonopen.com.au>

If you have any questions regarding volunteer roles, please contact abovolunteers@gmail.com

To apply please read the Rules and Responsibilities below and register your details at: <http://tinyurl.com/ABOvolunteers>

Thank you for registering your interest.

This document outlines the rules and responsibilities for all volunteers for the **CROWN GROUP AUSTRALIAN BADMINTON OPEN 2018**. In order to ensure that the event runs smoothly, and that the expectations of all parties are aligned, we ask all volunteers to read and accept the following rules and responsibilities prior to the tournament.

Rules and Responsibilities

1. I am above 16 years of age, or have the permission from a parent/guardian to participate as a volunteer.
2. I understand that this is a voluntary, unpaid position with no reimbursement of expenses (for travel, parking, etc) and no guarantee of viewing games.
3. Refreshments and meals will be provided to me while I am on duty.
4. Use of mobile phones is prohibited while on court. Use of mobile phones while on duty (although off-court) should be minimised so that I can attend to my duties.
5. Cameras, including mobile phones, are not to be used while I am on duty. I understand that my supervisor has the right to remove me from the premises if I flout this rule.
6. There will be no autograph or photograph hunting while I am on duty and/or in uniform. I understand that my supervisor has the right to remove me from the premises if I flout this rule.
7. I will stay in the team assigned to me, unless instructed by my supervisor.
8. I will stay within the area assigned to me at all times, unless permitted by my supervisor.
9. I understand that attendance is important. If I am going to be late for duty, or unable to attend, I will advise my supervisor as soon as possible.
10. I understand that I am required to be at the venue prior to the start of the session for a briefing every day, as advised by my supervisor. The start and finishing times of the sessions are estimates – I understand that I may be asked to stay until the end of the session.
11. I understand that my accreditation pass is non-transferable and I will not lend my pass to anyone for the purpose of gaining unauthorised entry to the venue.
12. Should I fall sick or be unable to perform my duties for any reason, Badminton Australia requires that I return my uniform and security pass immediately, so that a reserve will be put in my place.
13. In addition to the role I signed up for, other volunteer duties may be assigned to me. If I do not wish to continue with the new duties assigned, I will return my accreditation pass to Badminton Australia immediately.
14. I understand that I may be supplied with a uniform.
15. I will wear the uniform at all times when I am on premise for the duration of the tournament.
16. I will adhere to all Health and Safety guidelines.
17. I may not turn up for my rostered duty under the influence of alcohol or any other substance.
18. I should refer any questions from the media to my supervisor or the Media Officer or Event Director.
19. I understand my responsibilities and I am aware that my role may be ceased, or I may be moved to another area if I do not fulfil my obligations.
20. Participation in the tournament as a volunteer is deemed to be acceptance of the above rules and responsibilities.

